



# CAPABILITY STATEMENT

## WHO WE ARE

Established in 2005, EBS-4U, Inc. is a multi-facet company offering an array of services. We provide comprehensive support services in two verticals, Facility and Technology/Business Support services, delivering the best experience and resources to our clients.

## PRODUCTS & SERVICES

### Technology & Business Services

- Help Desk/Support
- Data Management & Processing
- Document Management
- Information Security
- Cloud Computing
- Training: (Executive Coaching, Leadership, Conflict Resolution and Team Building)
- Project Management
- Staff Augmentation

### Commercial Facilities Management (CFM)

- Operations & Maintenance of Buildings, Custodial, Vertical Transportation, General Contracting
- Courier/Mail Service
- Carpet Cleaning, Floor Maintenance & Restoration
- Grounds Maintenance and Landscaping
- Day Porter Service/Full-Service Night Crews
- Parking Lot Maintenance
- Other support trades (Drywall, Painting, Floor Installation, HVAC)

- Department of Veteran Affairs (VA)
- General Service Administration (GSA)
- Federal Trade Commission (FTC)
- Department of Homeland Security (DHS)
  - Federal Emergency Management Agency (FEMA)
- Department of Agriculture (USDA)
- Defense Logistics Agency (DLA)
- Department of Interior (DOI)
- Georgia Army National Guard
- DDSN Enterprise LLC – MD

## COMPANY INFO

**Georgia Office:**  
8735 Dunwoody PI  
Suite 5  
Sandy Springs GA 30004

**Contact Information:**  
Kitson Walker, CEO and President

Kit\_walker@ebs-4u.com

GA: 404-910-4517

DC: 202-803-1991

**Website:**  
<https://www.ebs-4u.com>

UEID:ZJ6SNLE5GQY1  
CAGE:5LCA3

NAICS: Primary: 541611  
Professional Services:

541513	541519	541611
541613	541618	541990
561110	561320	561410
561499	611430	

### Facility Services:

238310	238320	238330
238990	561720	561740
561790	492110	561990
561210		

## COMPANY CODES

## DIFFERENTIATORS



- SDVOSB
- SBA 8(a)
- SBA HUBZone
- JV SBA 8(a) STARS III
- GSA561210FAC
- GA-DOT #2EB300

PROFILE

CORE COMPETENCIES

PAST PERFORMANCE



## Past Performance Reference 1

<b>Title of Program</b>	Production Support		
<b>Customer Company</b>	Black Entertainment Television (BET)		
<b>Contract Number</b>			
<b>Contract Type</b>	IDIQ	<b>Role</b>	Support
<b>Business Point of Contact (Telephone and Fax; Email)</b>	Eric Watson, Sr. Producer Brand Solutions 202-285-3889 Eric.watson@bet.net		
<b>Description of Work</b>			
<p>EBS-4U provides production support on various projects specifically transportation and courier support services. As the prime EBS provides all personnel, supplies, equipment, supervision, transportation, and other items and non-personal services necessary to transport media tape and personnel on various production film shoots on a routine or emergency basis. The courier service provided supported the location film crew.</p>			
<b>Relevance to the Scope of Work</b>			
<ul style="list-style-type: none"> <li>• Safely and efficiently deliver packages to customers within specified time frames.</li> <li>• Plan and organize delivery routes to optimize time and fuel efficiency.</li> <li>• Load and unload packages, ensuring proper handling to prevent damage.</li> <li>• Provide exceptional customer service by maintaining a professional and friendly demeanor.</li> <li>• Verify the accuracy of delivery addresses and contact customers as needed for clarification.</li> <li>• Adhere to traffic laws and company safety policies while operating a delivery vehicle.</li> <li>• Use GPS and other navigation tools to navigate delivery routes effectively.</li> <li>• Maintain delivery logs and obtain necessary signatures upon package delivery.</li> <li>• Report any delivery issues or discrepancies.</li> <li>• Assist with basic production needs, including sorting and organizing packages.</li> </ul>			



## Past Performance Reference 2

<b>Title of Program</b>	Event Coordinator & Mailroom Support Services		
<b>Customer Agency</b>	National Transportation Safety Board		
<b>Contract Number</b>	9531BM23R0007		
<b>Contract Type</b>	FFP	<b>Role</b>	Prime
<b>Government Point of Contact (Telephone and Fax; Email)</b>	Deidra Esters, Contracting Officer Representative 202-314-6205 deidra.esters@ntsb.gov		
<b>Description of Work</b>			
<p>The EBS4U Team provides the management, supervision, labor, subcontractors, materials, supplies and equipment (except as otherwise provided), and will plan, schedule, coordinate, and ensure effective completion of all services described herein. Responsible for providing Event Coordination at NTSB's Headquarters along with Mailroom Support.</p>			
<b>Relevance to the Scope of Work</b>			
<p>EBS understands the requirements for onsite, offsite, and virtual (1) Event coordination and (2) Headquarters support services. EBS will assist the NTSB by providing logistical and administrative support for NTSB Board meetings, public hearings, training, public forums, roundtables, and other events. EBS will also provide support for events needing offsite coordination. EBS will provide coordination and planning services for virtual meetings, onsite meetings, and offsite events. In addition, the company will maintain a daily updated calendar that combines and coordinates the use of meeting resources for virtual, onsite, and offsite board events.</p> <p>In addition to the Event coordinator and Headquarters support services, EBS supports NTSB with onsite mailroom services at NTSB Headquarters to include receiving, tracking, and documenting incoming and outgoing mail and package services from United States Postal Service (USPS), FedEx, United Parcel Service of America (UPS), and other independent carriers. EBS process mail in accordance with NTSB and Postal Service requirements, e.g., registered, and certified mail. In addition, EBS operates and provides operator maintenance for all mail equipment and follow set procedures to ensure proper postage on outgoing mail.</p> <p>The daily responsibilities of the Mail Clerk include sorting and distributing incoming mail, packages, and faxes; processing outgoing mail; and unloading and delivering shipments. The Mail Clerk is also responsible for tracking NTSB property and equipment Purchase Orders. This includes placing bar codes on all equipment and inventorying the equipment prior to delivering them to the recipients.</p>			



**Past Performance Reference 3**

<b>Title of Program</b>	Pick up and delivery		
<b>Customer Agency</b>	DDSN- Enterprise LLC		
<b>Contract Number</b>	N/A		
<b>Contract Type</b>		<b>Role</b>	Prime
<b>Government Point of Contact (Telephone and Fax; Email)</b>	Dwight McIntosh, President 240-758-8786 ddsnenterprisellc@gmail.com		
<b>Description of Work</b>			
Provide daily courier services to deliver products to various customers who place online services. All packages were sorted, and couriers dispatched for afternoon delivery in the Washington Metropolitan Area.			
<b>Relevance to the Scope of Work</b>			
EBS-4U, Inc. provided express pickup, next day and economy envelope and small package delivery.			
<ul style="list-style-type: none"> <li>• Stock, inventory, requisition and deliver sneakers and other apparel to and from the main DDSN Enterprise.</li> <li>• Create pick lists according to the defined process, pick up goods from indicated locations, and deliver to designated areas.</li> <li>• Working with Materials Manager to remove boxes/packing materials, replacing incorrectly located supplies.</li> <li>• Perform cycle counts of inventory locations.</li> <li>• Distribute incoming and outgoing mail per procedure.</li> <li>• Perform inter-facility courier duties as assigned.</li> </ul>			